

CHANGE IN LOCATION OF THE MEETING **TO ELECTRIC CO. BUILDING**

MINUTES
ANNUAL MEETING / REGULAR MEETING
NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION
7:00 PM, MONDAY, JUNE 5, 2006
FORMER ELECTRIC CO. BUILDING
2 FAIRGROUNDS ROAD

12 Members Present: Brian Chadwick, Jack Gardner, Sylvia Howard, Michael Kopko, Nat Lowell, Arch McColl, John McLaughlin, Barry Rector, Frank Spriggs, Don Visco, Jeff Willett, Linda Williams (Left @ 7:22)

Staff Present: Andrew Vorce, T.Michael Burns, Jeromette Hicks

Town Clerk Catherine Stover

Audience Present: Charity Benz, Whitey Willauer, Richard Cooper, Valerie Dambrosio, D.Anne Atherton, Cormac Collier, Mary Anne Worth, Leedara Zola, John Wagley, Christine Silverstein, Peter Brace (Independent), Peter Sutters (I&M)

I. Call to Order Chairman Rector called the meeting to order at 7:00PM.

II. Establishment of Quorum The Chairman declared a quorum was present.

III. Approval of Agenda

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby approve the agenda of June 5, 2006, as submitted.

The vote was unanimous.

IV. Approval of Minutes: Meeting of May 15, 2006

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby approve the minutes of May 15, 2006, as submitted.

The vote was unanimous.

V. Public Comment was heard after item VI. A.

A question was asked why the date & time of At-Large letters of interest was noted on the agenda.

The answer was just for information in reference to the deadline.

VI. Action / Discussion Items

A. Action / Discussion: Acceptance of Membership Appointments

1. **County Commissioners / Michael Kopko**
2. **Housing Authority / Linda Williams**
3. **Conservation Commission / Arch McColl**

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby accept the membership appointments.

The vote was unanimous.

B. Action: Swearing-in of Agency Members

Town Clerk Catherine Stover swore in Linda Williams and Jeff Willett.

Due to an error in the wording of the Bylaws regarding yearly appointments, the DPW Superintendent was sworn-in as a precaution. This wording error will be corrected to reflect that the DPW Superintendent is a permanent member not subject to yearly appointment or swearing-in.

C. Action / Discussion: Election of (1) At-Large Member Term 2006-2009

1. **Charity Benz (Received May 19, 2006 @ 2:26PM)**
2. **Brian Chadwick (Received May 15, 2006 @ 3:12PM)**

A question to Charity Benz by Linda Williams was if she intended to resign from the Planning Board as an alternate.

Charity Benz asked if there was a conflict, also that she hadn't thought about resigning because she enjoys working on the Planning Board.

There was a discussion concerning a possible quorum present of the BOS / County Commissioners.

The discussion included:

The capacity each member was speaking from be announced, if involved at all in any of the discussions

The fact that only Michael Kopko was a representative of the County Commissioners

The fact that Brian Chadwick, if elected as the At-Large member, represents himself as a private citizen

The vote by hand count was:

Charity Benz:	two (2) in favor, Frank Spriggs & Michael Kopko
Brian Chadwick:	nine (9) in favor.

The Chairman declared Brian Chadwick was elected the At-Large Member.

- D. Action: Swearing-In of At-Large Member**
Town Clerk Catherine Stover swore in Brian Chadwick as the At-Large member.

E. Action / Discussion: Election of Officers

1. **Chairman**
2. **Vice-Chairman**

By consensus of the Commission, Don Visco was appointed Chairman Pro-tem to oversee the election of the chairman.

Chairman:

No new nominations from the floor.
The only candidate was Barry Rector.
Linda Williams withdrew her interest in the chairmanship.

The NP&EDC vote was unanimous for Barry Rector.

**There was a point of order raised by Brian Chadwick:
should the voting be by paper ballots?
That issue was changed in the Bylaws to a hand count last year.**

Chairman Pro-tem Visco declared that Barry Rector was elected chairman and turned the meeting over to him.

Vice-Chairman:

Don Visco had been nominated and declined.
No new nominations from the floor.

Linda Williams: two (2) votes Nat Lowell & Linda Williams

John McLaughlin: three (3) votes, John McLaughlin, Don Visco & Sylvia Howard

Nat Lowell: seven (7) votes Michael Kopko, Jeff Willett, Arch McColl, Barry Rector, Frank Spriggs, Jack Gardner & Brian Chadwick

F. Action / Discussion: Agency Appointments

1. **Contract Review Committee of Human Services (1)
(Current Jack Gardner)**

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby re-appoint Jack Gardner as the NP&EDC

representative to the Contract Review Committee of Human Services.

The vote was unanimous.

2. Capital Program Committee (1) (Current Arch McColl)

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby re-appoint Arch McColl as the NP&EDC representative to the Capital Program Committee.

The vote was unanimous.

3. MARPA (Current Barry Rector)

The motion was made by Linda Williams and seconded that the NP&EDC does hereby re-appoint Barry Rector as the NP&EDC representative to MARPA.

The vote was unanimous.

4. Madaket Area Plan Work Group (Current Don Visco & Jeff Willett)

The motion was made by John McLaughlin and seconded that the NP&EDC does hereby re-appoint Don Visco & Jeff Willett as the NP&EDC representative to the Madaket Area Plan Work Group.

The vote was unanimous.

G. Action / Discussion: Madaket Harbor Watershed Work Group

1. Acceptance of Resignation of Debbie Bennett

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby accept the resignation of Debbie Bennett from the Madaket Area Plan Work Group..

The vote was unanimous.

2. Acceptance of Re-Appointment of Allen Reinhard from Land Bank

There was a discussion on the need for a redesign of the committee structure.

The motion was made by Brian Chadwick and seconded that the NP&EDC does hereby table the re-appointment of Allen Reinhard from the Land Bank to the August 7, 2006 meeting and ask staff to have recommendations ready at that time on the re-design of the Madaket Harbor Watershed Work Group.

The vote was unanimous.

H. Action / Discussion: FY 2007-2010 TIP, Opening of Public Review Period

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby approve the FY 2007-2010 TIP development schedule and authorize the advertisement of the 30-day public review period and August 7, 2006 public hearing in the Inquirer and Mirror.
The vote was unanimous.

I. Action / Discussion: FY 2007 UPWP, Opening of Public Review Period

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby approve the FY 2007 UPWP development schedule and authorize the advertisement of the 30-day public review period and August 7, 2006 public hearing in the Inquirer and Mirror.
The vote was unanimous.

J. Action / Discussion: FY 2006 TIP, Bartlett Rd Bike Path Funding Target

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby authorize an adjustment of the FY 2006 TIP Federal and State Funding totals from \$62,675 to \$341,227 and authorize the Chairman to sign the request letter.
The vote was unanimous.

K. Action / Discussion: Milestone Rotary Reconfiguration Study

The process for this study has been reviewed and voted at each step by the NP&EDC.

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby authorize the Chairman to execute an agreement with Ourston Engineering to perform the services outlined in their proposal dated April 28, 2006.
The vote was ten (10) in favor and one (1) Arch McColl opposed.

It was requested by Commissioner Spriggs that Director Vorce review the advertising policy with the Town Administrator and report back to the Commission at the August meeting..

L. Action / Discussion: Update on Housing – Leedara Zola

The topic was the Martha's Vineyard / Nantucket Housing Banks Bill that has received initial Senate approval.

M. Action / Discussion: Human Services Survey – Maryanne Worth

The random survey was discussed as to the data being tallied in early Sept, public forums will be held for public comments, focus groups held to define services for solution based planning for the future.

N Action / Discussion: Laserfiche Contract

The motion was made by Frank Spriggs and seconded that the NP&EDC does hereby authorize the Chairman to sign a contract with General Code Publishers or equivalent vendor for the purpose of scanning to Laserfiche files & documents into the Town's imaging system.

The vote was unanimous.

A public computer for the Planning Office was discussed.

O. Action / Discussion: Approval of Director Vorce's Course (PAD 716)

The motion was made by Sylvia Howard and seconded that the NP&EDC does hereby approve the reimbursement to Director Vorce for his Master's Course PAD 716.

The vote was unanimous.

VII. Report Items*

A. Director's Report

B. Transportation Planner's Report

VIII. Other Business

Director Vorce announced that Transportation Planner Mike Burns has passed his AICP Exam.

Commissioner Brian Chadwick made a statement, of his opinion, in reference to emails concerning the At-Large election. It included that the BOS Chairman Whitey Willauer was in direct violation of the "Open Meeting" Law by sending out emails to the BOS, & Town Government Study Committee. He also felt Mr. Willauer was in direct violation of the Terms of the Town Charter by directing Director Vorce to send out the same emails to the NP&EDC.

Director Vorce told the meeting that John Lodge had passed away. He was a NP&EDC member 1988-1993.

Director Vorce said that Jim Coyne of LEXECON asked if the Commission wanted to continue with his services on a nominal level concerning Cape Wind MMS Review.

This will be on the August 7th meeting agenda for discussion. If it is voted to continue, a RFP will be issued.

It was asked the status of the Land Use Planner position.
The applicant has until Wed June 7, 2006 to respond.

IX. Executive Session: None

X. Adjournment

The motion was made by Frank Spriggs and seconded to adjourn the meeting.

The vote was unanimous.

The Chairman adjourned the meeting at 8:26PM.

**Respectfully Submitted
Jeromette M. Hicks**